

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	13 BUDGET
DIVISION NUMBER	00 BUDGET

MISSION

Develop and administer the budget process as a sound basis for planning, financial analysis, and decision-making.

GOALS

- Prepare an Annual Budget document that is accurate, efficient, effective, and timely.
- Seek innovative methods for improving the budgetary process.
- Monitor revenues and expenditures to ensure departments remain within budgeted levels.
- Improve the accuracy of revenue and expenditure projections.
- Continually evaluate performance measurements for maximum efficiency and effectiveness.

OBJECTIVES

- To increase the percentage of funds within budget appropriations by 5%.
- To increase the percentage of funds with revenue estimates within +/- of actual revenues by 10%.
- To receive the GFOA Distinguished Budget Presentation Award for the 13th consecutive year.

EXPENDITURES

	ACTUAL 00-01	ACTUAL 01-02	BUDGET 02-03	ESTIMATED 02-03	PROPOSED 03-04
Personnel Services	178,217	124,144	196,066	141,322	231,409
Materials & Supplies	7,849	6,971	16,198	8,519	14,000
Contractual Services	20,904	19,882	33,039	20,948	32,166
Capital Outlay	2,167	0	0	5,525	0
TOTAL	209,137	150,997	245,303	176,314	277,575

FULL TIME EQUIVALENTS (FTE)

	ACTUAL 00-01	ACTUAL 01-02	APPROVED BUDGET 02-03	AMENDED BUDGET 02-03	PROPOSED 03-04
TOTAL	3	4	4	4	4

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PERFORMANCE MEASURES

	ACTUAL 00-01	ACTUAL 01-02	ESTIMATED 02-03	PROPOSED 03-04
Workload Measures				
<i>Input</i>				
Number of full-time equivalent employees (FTE's)	3	4	4	4
<i>Outputs</i>				
Number of funds budgeted	66	67	67	58
Total dollar value of funds budgeted	\$246,266,861	\$275,342,053	\$242,127,286	\$249,033,316
Number of budget analyses prepared	225	284	467	490
Efficiency Measures				
Number of funds budgeted per FTE	22.00	16.75	16.75	14.50
Total dollar value budgeted per FTE	\$61,566,715	\$68,835,513	\$60,531,822	\$62,258,329
Number of budget analyses prepared per FTE	75.0	71.0	116.8	122.50
Effectiveness Measures				
% of funds within budget appropriations (amended budget vs. actual)	65%	73%	77%	80.8%
% of funds with revenue estimates within +/- 5% of actual revenues	40%	50%	35%	38.5%
Number of consecutive years receiving GFOA award	10	11	12	13